



TRANSPORT & LOGISTICS

NATIONAL CERTIFICATE: FREIGHT HANDLING

COURSE INFORMATION

SAQA ID: 57831

NQF Level: 3

Learnership Duration: 12 months

Credits: 128

Contact Sessions: Minimum Contact Session, including remediation (if required) and Portfolio Building, for this Qualification is **26 days**.

Accrediting SETA: Transport Sector Education & Training Authority

PURPOSE

The safe handling of freight is dependent upon the applicable people complying with the relevant procedures and applying the necessary skills to their handling. Learners completing this qualification, in whatever area of specialisation selected, will be able to demonstrate the ability to consider a range of options related to their chosen field in order to make decisions and improve performance around, inter alia, freight handling administration, planning; goods handling, storage, transport planning, and basic freight handling equipment maintenance.

ENTRY CRITERIA

- Communication at NQF Level 2 or equivalent .
- Numeracy at NQF Level 2 or equivalent.
- Unit standard 123259 - As per legislature requirements learners must be 25 years or older.

QUALIFICATION RULES

The qualifying learner will achieve this qualification by complying with the following rules of combination for the accumulation of credits totalling 128:

- Core unit standards totalling 59 credits are compulsory.
- Fundamental unit standards totalling 36 credits are compulsory.
- Elective unit standards totalling a minimum of 33 credits.

EQUIPMENT NEEDED

- Computer • Freight handling equipment (radios, hand/bat signaling, freight moving machinery).

MARKET INFORMATION

Target Market: Dispatch staff • Junior managers • Senior managers • Drivers • Warehouse staff • Administration staff • Customer service staff.

Target Industries: All industries that receive and deliver products via some form of transport.

COURSE INFORMATION

- **Mentor Requirements:** Mentor must have at least 5 years' experience in a logistics environment.
- **Workplace Approval:** Not Applicable
- **Workplace Requirements:** Learners must be exposed to all Outcomes related to this qualification.

SKILLS OUTCOMES

- Understand the principles of the freight handling business in South Africa.
- Understand the composition of the supply chain in the transport industry.
- Understand legislated and company-required health, safety, environmental and security practices.
- Act responsibly when handling freight.

GENERAL INFORMATION



Credit Accumulation Transfer (CAT): CAT exemption is only applicable to approved learners. Approved learners will have reduced contact days. Learners who do not meet the CAT requirements will be required to complete Part 1 and Part 2 of every Cluster.



FISA Requirements: Final Integrated Summative Assessment is not a requirement for the successful completion of this learnership.



Recognition of Prior Learning (RPL): RPL is not available for this qualification

TRANSPORT & LOGISTICS

UNIT STANDARDS

Cluster 1 Communication Skills– Credit Accumulation Transfer is applicable to the unit standards below

Outcome	SAQA ID	Name of Unit Standard	Credits
Fundamental	119472	Accommodate audience and context needs in oral/signed communication	5
Fundamental	119457	Interpret and use information from texts	5
Fundamental	119467	Use language and communication in occupational learning programmes	5
Fundamental	119465	Write/present/sign texts for a range of communicative contexts	5

- Recommended training days for Cluster 1 is 4 days

Cluster 2 Numeracy Skills – Credit Accumulation Transfer is applicable to the unit standards below

Outcome	SAQA ID	Name of Unit Standard	Credits
Fundamental	9010	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations	2
Fundamental	9013	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	4
Fundamental	9012	Investigate life and work related problems using data and probabilities	5
Fundamental	7456	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues	5

- Recommended training days for Cluster 2 is 3 days

Cluster 3 Administration and Self- development

Outcome	SAQA ID	Name of Unit Standard	Credits
Core	8000	Apply basic business principles	9
Core	110009	Manage administration records	4
Core	7997	Managing self-development	12
Core	8035	Processing and controlling documentation	4

- Recommended training days for Cluster 3 is 6 days

Cluster 4 Working in a Freight Handling Environment

Outcome	SAQA ID	Name of Unit Standard	Credits
Core	13915	Demonstrate knowledge and understanding of HIV/AIDS in a workplace, and its effects on a business sub-sector, own organisation and a specific workplace	4
Core	8037	Ensuring customer satisfaction and competitive practice	2
Core	8016	Maintaining occupational health, safety and general housekeeping	8

- Recommended training days for Cluster 4 is 3 days



TRANSPORT & LOGISTICS

Outcome	SAQA ID	Name of Unit Standard	Credits
Core	242875	Describe basic freight logistic principles	6
Core	7996	Operating computer systems	8
Core	8021	Taking basic care of freight handling machinery	2

- Recommended training days for Cluster 5 is 3 days

Cluster 6 Handling Freight

Outcome	SAQA ID	Name of Unit Standard	Credits
Elective	8025	Controlling and locating stock	8
Elective	113843	Obtain and communicate road transport operational information	10
Elective	8024	Receiving and dispatching freight, and handling freight returns	5
Elective	8036	Packing, handling and securing freight	8
Elective	8020	Controlling hazardous /dangerous and dangerous goods	4

- Recommended training days for Cluster 6 is 7 days